



STATE ELECTION COMMISSION, ODISHA  
TOSHALI BHAWAN, B-2, 1<sup>ST</sup> FLOOR, SATYANAGAR,  
BHUBANESWAR-751007

No 1074 / SEC.  
SECO-13011/13/2020-ELECTION SECTION

Date: 17/01/2022

**ORDER**

In suppression of this State Election Commission, Odisha Order No 1544 dated 30.01.2017 and taking into consideration of the quantum of ex-gratia amount fixed by the Home (Elections) Department vide Order No 9136 dated 20.4.2019 and Notification No 5444 dated 29<sup>th</sup> October, 2020, the State Election Commission, Odisha has been pleased to revise the scale for payment of *ex-gratia* compensation to the families of person on election duty who die and also the personnel who sustain injuries leading to incapacitation whether by accident or any other means arising out of and in course of election duty/death arising out of COVID-19 during **General Elections to Panchayats, 2022 and thereafter including by-elections.**

**2.** Such ex-gratia shall be **compassionate** compensation as per this Order shall be applicable to all Civil persons whether Government (both Centre and State) / Corporation (including Central and State P.S.U.) / Local bodies or Drivers & Helpers of Government and private vehicles and police personnel including Central Police Forces (C.P.F) engaged by the competent authority for election related duty in the State of Odisha during **General Elections to Panchayats, 2022 and thereafter including by-elections.**

**3.** A person is to be treated on election duty, as soon as he / she leaves his / her residence / office to report for any election related duty, including training and until he / she reaches back his / her residence / office after performance of his / her election related duty. Any mishap takes place during **the said** period shall be treated as having occurred on election duty subject to the condition that there should be a casual connection between occurrence of death / injury and the election duty.

**4.** The rates of ex-gratia compensation shall be decided as mentioned below below :—

Sl No	EVENTS	Amount of Compensation (₹ in Lakh)
1.	On death arising out of and in course of election duty, if the death is caused due to any violent act of extremist or anti social elements in road mines, bomb blast, armed attacks etc.	30.00

2.	On death arising out of and in course of election duty due to any reason other than (1) above.	15.00
3.	On permanent disability (i.e loss of limb, eyesight etc) caused due to any violent act of extremist or antisocial elements in road mines, bomb blast, armed attacks etc. arising out of and in course of election duty	15.00
4.	On permanent disability (i.e. loss of limb, eye sight etc.) whether by accident or by any other means arising out of and in course of election duty	7.50
5.	Grievous injuries and Multiple fractures caused by accident or by any other means arising out of and in course of election duty leading to temporary and prolonged incapacitation.	Maximum 2.00

The rate of Ex-gratia compensation in the event of death due to COVID-19 Pandemic.

Sl No	EVENTS	Amount of Compensation (□in Lakh)
1.	On death arising out of and in course of election duty if the death is caused due to COVID-19	30.00
2	Affected COVID-19 patient	Cashless Medical treatment facility

5. The Death Certificate specifying the reason of death has to issued by the Medical Officer and countersigned by the CDMO concerned certifying specifically that the Death is caused due to COVID-19. The duty period is to be counted from the date and time of reporting for election duty before the Election Officer and ends with being relieved by the Election Officer from election duty.

6. The family of the deceased personnel or the personnel disabled/grievously injured on election duty will be eligible to the above grant subject to production of the following documents from the appropriate authorities in support of the claim.

- (a) Duly filled in claim form
- (b) Certificate from the Collector that the deceased/ disabled was on Election Duty.
- (c) Certificate from the District Superintendent of Police that the deceased / disabled personnel was on Election Duty (In case of police personnel / (C.P.F).
- (d) Acopy of First Information Report (FIR)
- (e) Postmortem report in case of mishap/unnatural/unidentified death
- (f) Appointment letter as a proof of appointment in Election Duty where ever applicable
- (g) Medical Report of the CDMO of the District / Government Medical Colleges Hospital.

7. In case of permanent disability sustained by the election related personnel, as stated in **Para 4 above**, a certificate has to be obtained from the Medical Board Duly constituted by the concerned CDMO

8. In case of grievous injuries and multiple fractures leading to temporary and prolonged incapacitation, detailed medical report (including X-rays etc.) should be furnished as per **Para 5(g) above**.

9. The injured personnel on election duty himself and in the case of deceased, the legal heirs of his family shall within a period of **three months** from the date of injury/death, as the case may be, submit an application for compassionate grant to the concerned Collector in Form -I in case death and Form-II in case of disability/temporary and prolonged incapacitation.

10. The concerned Election Officer shall draw up a report in Form-I in case of death and Form-II in case of disability / temporary and prolonged incapacitation

11. The application and report referred to above shall be sent by the concerned Election Officer with his recommendation to the **State Election Commission, Odisha** within **one month** of the receipt of the application, who may sanction the compassionate grant in favour of the family members in the event of death or the person in case of disability.

12. This benefit is also applicable for the period of Bye- election conducted in the State. Further, it is clarified that the staff those who are engaged in the conduct of election work in the office of SEC, Odisha, Office of the Collector and Sub-ordinate Office are also eligible to avail the aforesaid benefit.

13. To avoid duplicity, the one time compassionate grant payable as per payable as per Finance Department Resolution No. Pen-51/2000-9794/F., dated the 7th March 2001, Resolution No. Pen- 64/2001-53885/F., dated the 2nd November 2001 & Corrigendum Memo No. Pen- 64/2001-5204/F., dated the 2nd February 2002 Resolution No. Pen-144/2008- 43870/F., dated the 25th September 2008 and Resolution No. Pen -73/2008- 2510/F., dated the 12th January 2009 for death and injury / disability **will not be payable** to the families of Government employees / Government employees covered under this Order during the period this order remains in force.


14.. "Family" shall have the same meaning as provided in clause (b) of rule 2 of the O.C.S. (Compassionate Grant) Rules, 1964.

15.. The decision of the **State Election Commission, Odisha**. regarding sanction of quantum of compassionate grant is final.

16. The Commission further directs that the matter be looked into promptly by the officers so that the family member or the person himself/herself is not be harassed to get the document. If such matter is brought to the notice of the Commission, the State Election Commission will take stern action against the officer(s) for whom the matter is delayed.


17. This has been concurred by Finance Department vide **File No FIN-SOS2-MISC-0022-2021** communicated by PR and DW Department No PR-SEC-Bud-0002-2021/768 dated 11.01.2022.

By order and in the name of  
State Election Commission Odisha

  
R.N. Sahu 17-01-2022  
Secretary


Memo No 1075/SEC Date 17/01/2022

Copy forwarded to all Collectors/Superintendents of Police/ Block Development Officers for information and necessary action.

  
Secretary 17-01-2022

Memo No 1076/SEC Date 17/01/2022

Copy forwarded to Additional Chief Secretary to Govt. Home Department/ Principal Secretary to Govt. PR and DW Department for information and necessary action.

  
Secretary 17-01-2022

**FORM-I****APPLICATION FOR EXGRATIA COMPENSATION TO THE FAMILY OF THE DECEASED  
PERSONNEL ON PANCHAYAT ELECTION DUTY**

1. Name of the applicant( in Block letters)
2. Father's Name
3. Date of Birth
4. Present Address with Contact Number
5. Permanent Address with Police Station
6. Relationship with the deceased personnel on election duty.
7. Name ,age, relationship with the deceased and occupation of the surviving family members \* of the deceased.

SI No	Name	Relationship with the deceased	Occupation	Date of birth by Christian era
(1)	(2)	(3)	(4)	(5)

\*Family shall have the same meaning as provided in clause(b) of Rule 2 of the OCS  
(Compassionate Grant) Rules, 1964.

\*\* Please attach joint Photograph

8. Full Signature of the applicant

- (i)
- (ii)
- (iii)

Attested by

Place

Signature and Name of Gazetted Officer

Date

in Block Letters along with designation and Seal

9. Left hand thumb and finger impressions of applicant:

Small Finger	Ring Finger	Middle Finger	Index Finger	Thumb
(1)	(2)	(3)	(4)	(5)

Place

Signature and Name of Gazetted Officer

Date

in Block Letters along with designation and Seal

10. Was any other grant sanctioned (if yes, details thereof)

Place

Signature of Applicant

Date

(for use of the Collector/S.P /Sub-Collector/BDO-cum-Election Officer office any of these officers)

(i) Give full detail of the Circumstances under which death had occurred i.e. whether death caused due to any violent act of extremist or antisocial elements in road mines bomb blast, armed attack etc. or death has been arisen out of accident/disease/any other reason.
ii. <b>Whether death is caused due to COVID19</b>
iii) FIR No alongwith P.S Case No. etc. details thereof (if applicable)
(iii) Findings in the postmortem Report
(iv) Recommendation of the <b>Collector/Sub-Collector /BDO</b>

Signature of the  
Collector/Sub-  
Collector/BDO- cum-  
Election Officer alongwith  
Seal

**Documents to be submitted:**

1. Copy of FIR(if accident case)
2. Medical Reports
3. Postmortem Reports
4. Certificate from DEO/SP/Controlling Officer Commandant of C.P.F that the deceased was on election duty along with appointment order in case of Polling Personnel
5. Legal Heir Certificate/ Succession Certificate to be obtained from the applicant and enclosed.

**FORM-II**

**APPLICATION FOR EX-GRATIA COMPENSATION TO THE INJURED PERSONNEL ON PANCHAYAT ELECTION DUTY**

1. Name of the applicant (in Block letters)
2. Father's Name
3. Date of Birth
4. Present Address with Contact Number
5. Permanent Address with Police Station
6. Whether the personnel on election duty has suffered \*permanent total disability (loss limbs, eyes etc.) (Please specify)
7. Whether the personnel on election duty has suffered "multiple fractures and grievous injuries caused by accident or any other means leading to temporary and prolonged incapacitation (please give details)
8. Date and place of injury leading to permanent total disability/multiple fractures leading to temporary and prolonged incapacitation.
10. Detailed circumstances in which injury was sustained.
11. Was any other grant sanctioned to the injured Polling Personnel? If so, details thereof.

Place  
Date

Signature of the applicant

(\*The details have to be covered in the report of the Medical Board and attested copy should be enclosed alongwith supporting documents)

**(For use of the Collector/Sub-Collector/BDO-cum-Election Officer)**

- a) Summary Report of the Collector/Sub-Collector/BDO-cum-Election Officer (including date of incident, details of incident, type of disability and whether such disability has rendered the person unfit for his present service)
- b) Recommendation of **Collector/Sub-Collector/BDO-cum-Election Officer any of these officers)**

Signature of the Collector/Sub-Collector/BDO- cum-Election Officer alongwith  
Seal

**Documents to be submitted:**

- 1. Certificate from Collector/Sub-Collector/BDO-cum-Election Officer that the applicant was on election duty alongwith appointment order of the person on such duty.
- 2. Certificate from SP in case of Police Personnel and Commandant of C.P.F in case of Police Personnel of C.P.F
- 3. A Copy of FIR.
- 4. Report of Medical Board and other supporting documents.